

Address:

Business name:

Email:

Date:

City of Montrose – General Code compliance Inspection

Exterior:

1. Name of business shall be provided on the front of the building or on a sign
2. Address shall be posted on the front of the building. Numbers shall be at least 4" in height, with a minimum of ½" stroke, and be of a contrasting color to the background. Address and suite numbers may also be required on the rear exits (if applicable). Script numbers are not allowed.
3. No combustible storage within 15 feet of a building.
4. Dumpsters shall be kept in approved enclosures.
5. No abandoned or unlicensed vehicles.
6. Posted fire lanes must always be kept clear.
7. ADA parking provided and posted.
8. No sheds, containers, storage or temporary structures.
9. Fences are in good condition.
10. Parking, walkway, alley is properly lit.
11. Exterior is in a "maintained" condition.
12. Lawn is mowed, trees and bushes trimmed, leaves cleaned up/snow is removed.
13. No loose garbage.
14. No harborage of pests.

Interior:

1. Occupant load posted.
2. Doors and exits are not blocked **and** do not require a key for exiting
3. Fire extinguishers shall be provided at each exit and 75 feet in between extinguishers (maximum). Fire extinguisher size and type is determined by occupancy type and building code.
4. Fire extinguishers shall be installed 42 inches from finished floor to hanger.
5. Fire suppression systems shall be inspected and tested annually by a certified contractor.
6. Fire alarm systems shall be inspected and tested annually by a certified contractor.

7. Storage height is limited to 12 feet if the building does not have a fire suppression system.
8. Emergency lighting is required along the entire path of egress. A photometric plan may be required.
9. Exit lighting shall always be illuminated with a back-up system.
10. Extension cords may not take the place of fixed wiring. Extension cords are intended for temporary use.
11. Compressed gas cylinders shall always be secured.
12. Supply and drain plumbing shall have proper air gap, backflow or other sanitary protection device and schedule testing with DPW.
13. Stairs, rail, and guard rails are code compliant.
14. ADA compliant restroom(s).
15. Hygiene products are provided.
16. Building is kept neat and clean
17. No potential for the harborage of pests.
18. No outstanding permit or compliance violations.

This list is not meant to be all inclusive. It simply highlights some of the items that the inspector will be looking for.

Should you have any questions regarding this matter, please contact the City of Montrose, 139 S. Saginaw St., Montrose, MI 48457. www.cityofmontrose.us P: 810-639-6168. OR Permits@cityofmontrose.us.

Respectfully,

Matthew Leoni
Building Inspector