

CITY OF MONTROSE
DOWNTOWN DEVELOPMENT AUTHORITY
MEETING MINUTES June 12, 2018

CALL TO ORDER: Chairman Kathleen Swart called the City of Montrose Downtown Development Authority meeting to order at 7:35 a.m. at the Montrose City offices Building, 139 S. Saginaw, Montrose 48457.

ROLL CALL: Board members recorded as present were: Chairman Kathleen Swart, Roxy DeLa Cruz, Mark Emmendorfer, John Newcomer, Steve Gold, Deborah Gross, Sharon Perkins, Wayne White and Mayor Colleen Brown. Also present City Manager Neil Rankin. Members Eldon Dunklee, Glen Powell and Carie Rhyndress were recorded absent.

PLEDGE OF ALLEGIANCE: The pledge of allegiance was recited.

CITIZENS COMMENTS: NONE

APPROVAL OF DDA BOARD MEETING MINUTES

1. 04/10/18 MEETING MINUTES

- **MOTION** by Emmendorfer **SECOND** Gross to approve the April 10, 2018 meeting minutes. All Ayes. Motion Carried.

FINANCIAL REPORTS: Members spoke on the current finances.

- **MOTION** by Emmendorfer **SECOND** Brown to approve the financial reports. Roll Call Vote: Newcomer – Aye, Gross – Aye, DeLa Cruz – Aye, Perkins – Aye, Emmendorfer – Aye, Gold – Aye, White – Aye, Mayor Brown – Aye, and Chairperson Swart - Aye. All Ayes. Motion Carried.

COMMUNICATIONS TO THE DDA BOARD: NONE

UNFINISHED BUSINESS: NONE

NEW BUSINESS: **1. RESOLUTION RE: REQUEST TO MONTROSE CITY COUNCIL TO LEVY 2 MILLS:** The DDA board will have to approve a resolution to levy the millage each year or else the millage does not go on the tax bills. This will allow the DDA to generate a few extra dollars to help cover the cost of the bonds. Without this millage, there will need to be cuts to the other costs the DDA has. The DDA can opt to not levy anything after the bonds have been paid.

- **MOTION** by Brown **SECOND** by Gold to move forward with requesting council to do the 2 mills and it will not be official until council approves it. Roll Call Vote: Emmendorfer – Aye, Perkins – No, Brown – Aye, Gold – Aye, DeLa Cruz – No, Newcomer – Aye, Gross – Aye, White – No and Swart – Aye. Six (6) Ayes. Three (3) Nays. Motion Carried.

2. APPROVAL OF 2018/2019 DDA BUDGET: There was discussion about the DDA Bond payments and the current tax capture.

- **MOTION** by Gross **SECOND** by Gold to approve the 2018/2019 DDA Budget. Roll Call Vote: DeLa Cruz – Aye, Emmendorfer – Aye, Brown – Aye, Newcomer – Aye, Gross

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– Aye, Perkins – Aye, Gold – Aye , and Swart – Aye White- Aye. All Ayes. Motion Carried.

3. *NEXT DDA MEETING AUGUST 14, 2018*

EXTENDED CITIZEN COMMENTS: NONE

EXTENDED DDA BOARD MEMBER COMMENTS: NONE

ADJOURNMENT:

Kathleen Swart adjourned the meeting at 8:18 a.m.

Respectfully submitted,
Neil Rankin, City Manager