

**CITY OF MONTROSE  
DOWNTOWN DEVELOPMENT AUTHORITY  
MEETING MINUTES OCTOBER 10, 2017**

**CALL TO ORDER:** Vice-Chairman Steve Gold called the City of Montrose Downtown Development Authority meeting to order at 7:37 a.m. at the Montrose City offices Building, 141 Parkway Drive, Montrose 48457.

**ROLL CALL:** Board members recorded as present were: Roxy DeLa Cruz, Mark Emmendorfer, John Newcomer, Steve Gold, Carrie Ryndress, Glenn Powell, Sharon Perkins, and Mayor Colleen Brown. Also present City Manager Neil Rankin. Members Kathleen Swart, Eldon Dunklee, Glen Powell and Frank Crosby were recorded absent.

**PLEDGE OF ALLEGIANCE:** The pledge of allegiance was recited.

**CITIZEN COMMENTS:** NONE

**APPROVAL OF DDA BOARD MEETING MINUTES**

*1. 06/13/17 MEETING MINUTES*

- **MOTION** by Emmendorfer **SECOND** Newcomer to approve the June 13, 2017 meeting minutes. All Ayes. Motion Carried.

**FINANCIAL REPORTS:** Members spoke on the current finances.

- **MOTION** by Brown **SECOND** Newcomer to approve the financial reports. Roll Call Vote: Newcomer – Aye, DeLa Cruz – Aye, Perkins – Aye, Emmendorfer – Aye, Gold – Aye, Ryndress – Aye, Mayor Brown – Aye, and White-Aye, All Ayes. Motion Carried.

**COMMUNICATIONS TO THE DDA BOARD:** NONE

**UNFINISHED BUSINESS:** NONE

**NEW BUSINESS**

*1. 2017/2018 DDA BUDGET*

City Manager presented an option to the DDA to use an intefund transfer that the city council would have to approve to pay off the 2004 GO DDA Bonds with the DDA to make repayment over a period of seven years reducing the annual interest and principle.

- **MOTION** by Emmendorfer **SECOND** by Perkins to request council to adopt the presented resolution/proposal to pay off the 2004 General Obligations DDA Bonds. Roll Call Vote: Newcomer – Aye, DeLa Cruz – Aye, Perkins – Aye, Emmendorfer – Aye, Gold – Aye, Ryndress – Aye, Mayor Brown – Aye, and White-Aye, All Ayes. Motion Carried.

*2. DISCUSSION DIRECTION DDA BOARD MEMBER SIZE:* There are currently twelve members and the DDA can have a maximum of twelve members, but the bylaws can be amended to have fewer members. There was discussion about how many meetings a member can miss before being dropped from the DDA board. There is nothing in the bylaws that addresses this. According to the bylaws, they can have no less than eight members, so they need at least five members for a quorum. It was suggested lowering the number of members to ten

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and reaching out to the two that haven't been attending and see if they want to resign. Gold suggested sending a letter asking them if they are not going to attend, by them not saying anything they automatically resign. If they want to stay on the board they have to respond.

- **MOTION** by Cruz **SECOND** by Emmendorfer to send two letter to members Frank Crosby and Eldon Dunklee to inform them they have been removed as member of the DDA Board for failing to make meeting for over a year. Roll Call Vote: Newcomer – Aye, DeLa Cruz – Aye, Perkins – Aye, Emmendorfer – Aye, Gold – Aye, Ryndress – Aye, Mayor Brown – Aye, and White-Aye, All Ayes. Motion Carried

**3. APPOINTMENTS FOR 2017-2018**

- **MOTION** by Emmendorfer **SECOND** by Brown to re-appoint all members to the 2017-2018 DDA Board. Roll Call Vote: Newcomer – Aye, DeLa Cruz – Aye, Perkins – Aye, Emmendorfer – Aye, Gold – Aye, Ryndress – Aye, Mayor Brown – Aye, and White-Aye, All Ayes. Motion Carried

**4. MEDICAL MARIHUANA FACILITIES ACT**

Mayor Colleen Brown discussed the financial benefits to the DDA if the City approves a Medical Marihuana ordinance that would allow growing and processing facilities to locate in the City of Montrose. Discussion was that the Mayor could offer more information regarding the ordinance to the DDA if the DDA would be interested in supporting more discussion.

- **MOTION** by Brown **SECOND** by DeLa Cruz that we have a November meeting.
- **AMENDED MOTION** by Brown **AMENDED SECOND** by DeLa Cruz that we have a DDA meeting on the second Tuesday of the month if the ordinance from the Planning Commission is ready to review. Roll Call Vote: Newcomer – Aye, DeLa Cruz – Aye, Perkins – Aye, Emmendorfer – No, Gold – No, Ryndress – Aye, Mayor Brown – Aye, and White-Aye, Five (5) Ayes. Two (2) Nay's. Motion Carried.

**5. NEXT DDA MEETING DECEMBER 12, 2017**

**EXTENDED CITIZEN COMMENTS:** Mr. Everett "Bubba" Persall had a few questions regarding having the DDA support the Candlewalk. City Manager had been in contact and was waiting on plan/route from the committee and a list of activities they were anticipating to host.

**EXTENDED DDA BOARD MEMBER COMMENTS:** NONE

**ADJOURNMENT:**

Vice Chair Steve Gold adjourned the meeting at 8:59 a.m.

Respectfully submitted,  
Neil Rankin, City Manager