

**CITY OF MONTROSE
DOWNTOWN DEVELOPMENT AUTHORITY
MEETING MINUTES OCTOBER 9, 2018**

CALL TO ORDER: Vice Chairman Steve Gold called the City of Montrose Downtown Development Authority meeting to order at 7:31 a.m. at the Montrose City offices Building, 139 S. Saginaw, Montrose 48457.

ROLL CALL: Board members recorded as present were: Vice Chairman Steve Gold, Roxy DeLa Cruz, Mark Emmendorfer, John Newcomer, Deborah Gross, Carie Ryndress and Mayor Colleen Brown. Also present City Manager Neil Rankin. Members Glen Powell, Sharon Perkins, Wayne White and Kathleen Swart were recorded absent.

PLEDGE OF ALLEGIANCE: The pledge of allegiance was recited.

CITIZENS COMMENTS: NONE

APPROVAL OF DDA BOARD MEETING MINUTES

1. 06/12/18 MEETING MINUTES

- **MOTION** by Brown **SECOND** by Newcomer to approve the June 12, 2018 meeting minutes. All Ayes. Motion Carried.

FINANCIAL REPORTS: Members spoke on the current finances.

- **MOTION** by Brown **SECOND** by Emmendorfer to approve the financial reports. Roll Call Vote: Newcomer – Aye, Gross – Aye, DeLa Cruz – Aye, Emmendorfer – Aye, Ryndress – Aye, Mayor Brown – Aye, and Vice-Chairperson Gold - Aye. All Ayes. Motion Carried.

COMMUNICATIONS TO THE DDA BOARD: NONE

UNFINISHED BUSINESS: NONE

NEW BUSINESS:

- **MOTION** by Brown **SECOND** by Newcomer to add item four to agenda to discuss amending the DDA boundaries. Roll Call Vote: Newcomer – Aye, Gross – Aye, DeLa Cruz – Aye, Emmendorfer – Aye, Ryndress – Aye, Mayor Brown – Aye, and Vice-Chairperson Gold - Aye. All Ayes. Motion Carried.

1. 2018/2019 DDA BUDGET: There was discussion about the DDA Bond payments and applying to the Jennings Foundation to seek funds for downtown improvements.

- **MOTION** by Brown **SECOND** by DeLa Cruz to have the City Manager reach out to the Jennings Foundation and seek funding for downtown improvements. Roll Call Vote: Newcomer – Aye, Gross – Aye, DeLa Cruz – Aye, Emmendorfer – Aye, Ryndress – Aye, Mayor Brown – Aye, and Vice-Chairperson Gold - Aye. All Ayes. Motion Carried.

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2. *APPOINTMENTS FOR 2018-2019*

- **MOTION** by Brown **SECOND** by Gross to appoint Kathleen Swart as DDA Chair, Roxy DeLa Cruz as Vice-Chair and Neil Rankin (city manager) designated as Secretary/Treasurer. Roll Call Vote: Newcomer – Aye, Gross – Aye, DeLa Cruz – Aye, Emmendorfer – Nay, Ryndress – Aye, Mayor Brown – Aye, and Vice-Chairperson Gold – Aye. Six (6) Ayes, One (1) Nay. Motion Carried.

3. *NEXT DDA MEETING DECEMBER 11, 2018*

4. *DISCUSS AMENDING DDA BOUNDARIES*

- **MOTION** by DeLa Cruz **SECOND** by Brown to present the DDA Board information at the December meeting on steps to amend the DDA District. Roll Call Vote: Newcomer – Aye, Gross – Aye, DeLa Cruz – Aye, Emmendorfer – Aye, Ryndress – Aye, Mayor Brown – Aye, and Vice-Chairperson Gold - Aye. All Ayes. Motion Carried.

EXTENDED CITIZEN COMMENTS: NONE

EXTENDED DDA BOARD MEMBER COMMENTS: NONE

ADJOURNMENT:

Steve Gold adjourned the meeting at 8:14 a.m.

Respectfully submitted,
Neil Rankin, City Manager