

**CITY OF MONTROSE
DOWNTOWN DEVELOPMENT AUTHORITY
MEETING MINUTES DECEMBER 11, 2018**

CALL TO ORDER: Chairman Kathleen Swart called the City of Montrose Downtown Development Authority meeting to order at 7:35 a.m. at the Montrose City offices Building, 139 S. Saginaw, Montrose 48457.

ROLL CALL: Board members recorded as present were: Chairman Kathleen Swart, Mark Emmendorfer, John Newcomer, Deborah Gross, Carie Ryndress, Sharon Perkins and Mayor Colleen Brown. Also present City Manager Neil Rankin. Members Glen Powell, Wayne White, Roxy DeLa Cruz and Steve Gold were recorded absent.

PLEDGE OF ALLEGIANCE: The pledge of allegiance was recited.

CITIZENS COMMENTS: NONE

APPROVAL OF DDA BOARD MEETING MINUTES

1. 10/9/18 MEETING MINUTES

- **MOTION** by Brown **SECOND** by Gross to approve the October 9, 2018 meeting minutes. All Ayes. Motion Carried.

FINANCIAL REPORTS: Members spoke on the current finances.

- **MOTION** by Brown **SECOND** by Swart to approve the financial reports. Roll Call Vote: Newcomer – Aye, Gross – Aye, Perkins – Aye, Emmendorfer – Aye, Ryndress – Aye, Swart-Aye, Mayor Brown – Aye. All Ayes. Motion Carried.

COMMUNICATIONS TO THE DDA BOARD: NONE

UNFINISHED BUSINESS: NONE

NEW BUSINESS:

1. Expansion of the DDA Boundary to include vacant lots outside of the DDA district.
 - **MOTION** by Emmendorfer **SECOND** by Brown to request the city council to begin the process and consider adding Lot 24 (Montrose Industrial Park) to the Montrose DDA district. Newcomer – Aye, Gross – Aye, Emmendorfer – Aye, Ryndress – Aye, Perkins – Aye, Mayor Brown – Aye, and Chair Swart - Aye. All Ayes. Motion Carried.
2. Jennings Memorial Foundation Grant
Discussion was had by DDA Board to find out if it is possible to attach banners on utility poles along the M-57 corridor. This would provide a count of banners and the amount of funding requested from the Jennings Memorial Foundation. Member Gross would like information on that and have it as an item on the agenda for the next DDA meeting. She would also like to investigate if there is greenbelt funding under Act 51 and how it can used.

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3. NEXT DDA MEETING FEBRUARY 12, 2019

EXTENDED CITIZEN COMMENTS: NONE

EXTENDED DDA BOARD MEMBER COMMENTS: NONE

ADJOURNMENT:

Chair Kathleen Swart adjourned the meeting at 8:10 a.m.

Respectfully submitted,
Neil Rankin, City Manager