

**MONTROSE CITY COUNCIL REGULAR MEETING MINUTES**  
**June 20, 2019**

**CALL TO ORDER:** Mayor Colleen Brown called the regular Council meeting to order at 7:00 p.m. The meeting was held at the Montrose City Office located at 139 S. Saginaw St., Montrose.

**ROLL CALL:** Present Council Members were Mayor Colleen Brown, Debbie Gross, Christy Sanborn, Robert Arnold, Mark Richard, and Ryan Heslop. Also present were City Manager Neil Rankin, City Treasurer Chrystal Raible, and 7 citizens. Council member Tom Bigelow was recorded as absent.

**PLEDGE OF ALLEGIANCE TO THE FLAG:** Mayor Colleen Brown led the Pledge of Allegiance.

**CITIZEN OF THE MONTH**

1. *THE MONTH OF MAY, JOANNE COCHRAN:* Joanne Cochran was honored for her endless hours of dedication she gives to the kids and the community.

2. *THE MONTH OF JUNE, BILLY PERSAILS:* Billy Persails was not present to receive his certificate.

3. *CHOOSE A CITIZEN OF THE MONTH FOR THE MONTH OF SEPTEMBER:* Mayor Brown suggested nominating Gary Smith for the Citizen of the Month for September for his donation of the property for Blueberry Park.

- **MOTION** by Gross **SECOND** by Richard to nominate Gary Smith for the Citizen of the Month for the Month of September. All Ayes. Motion Carried.

**PUBLIC HEARINGS:**

1. *JULY 1, 2019 – JUNE 30, 2020 FISCAL YEAR BUDGET AND PROPERTY TAX MILLAGE RATE LEVY:* Mayor Brown opened the public hearing at 7:04 pm. There were no public questions and/or comments. Mayor Brown closed the public hearing and brought the regular meeting back to order at 7:05 p.m.

**PRESENTATIONS:**

1. *MONTROSE TOWNSHIP POLICE DEPARTMENT:* Police Chief Jamie Cochran was available to answer any questions council had on the STATS sheet the City receives monthly from the Montrose Township Police Department. He also said the speed detector device is available and can be placed anywhere to monitor wherever traffic is speeding.

2. *PROPERTY RENTAL INSPECTIONS:* Gerald Rice from SAFEbuilt spoke about SAFEbuilt as a company. Ken Pike from SAFEbuilt spoke about the rental inspections. He said what they will be inspecting is general maintenance, such as taking care of the exterior of the house, leaking pipes, making sure the smoke detectors work, and life saving issues. He also answered any questions council had.

**REPORTS**

1. *FIRE & POLICE DEPARTMENT REPORTS:* On file at city office.

2. *SAFEBUILT INSPECTION SERVICES:* On file at city office.

## MONTROSE CITY COUNCIL REGULAR MEETING MINUTES

June 20, 2019

### **PUBLIC COMMENTS:** NONE

Mayor Brown requested to add Chamber of Commerce to the agenda. They need to address council about obtaining a resolution acknowledging they are a non-profit organization.

- **MOTION** by Gross **SECOND** by Sanborn to add Chamber of Commerce to pass a resolution acknowledging they are a non-profit to obtain a gaming license to the agenda. All Ayes. Motion Carried.

### **MATTERS OF COUNCIL ACTION**

1. *APPROVAL OF 05/16/19 REGULAR MEETING MINUTES:* Richard noted there were two errors on the minutes, Tom Bigelow led the pledge of allegiance and Mayor Pro-Tem Richard adjourned the meeting.

- **MOTION** by Arnold **SECOND** by Richard to approve the regular meeting minutes with changes. All Ayes. Motion Carried.

2. *APPROVAL OF CHECK REGISTER & TREASURER REPORT:* Gross questioned some items listed to the City of Montrose. Rankin told her those are the water bills.

- **MOTION** by Gross **SECOND** by Arnold to pay the bills as presented. Roll Call Vote: Heslop – Aye, Gross – Aye, Sanborn – Aye, Arnold – Aye, Richard – Aye, and Mayor Brown – Aye. All Ayes. Motion Carried.

3. *2018/2019 FISCAL YEAR FINAL BUDGET AMENDMENTS:*

- **MOTION** by Arnold **SECOND** by Sanborn to pass budget amendment #5 as presented. Heslop – Aye, Sanborn – Aye, Gross – Aye, Richard – Aye, Arnold – Aye, and Mayor Brown – Aye. All Ayes. Motion Carried.

4. *RESOLUTION RE: LEVY OF 2 DDA MILLS & L4029:* Rankin said the DDA is requesting council to approve the 2 mill levy to help to continue to pay on the DDA bonds and to have extra for projects downtown.

- **MOTION** by Gross **SECOND** by Richard to adopt Resolution L4029 as presented. Roll Call Vote: Gross - Aye, Heslop – Aye, Arnold – Aye, Sanborn – Aye, Richard – Aye, and Mayor Brown – Aye. All Ayes. Motion Carried.

5. *RESOLUTION RE: ADOPTION OF THE JULY 1, 2109 - JUNE 30, 2020 FISCAL YEAR BUDGET/PROPERTY TAX MILLAGE RATE LEVY & L4029:*

- **MOTION** by Richard **SECOND** by Arnold to adopt Resolution for 17.1140 mill levy. Roll Call Vote: Arnold – Aye, Richard – Aye, Sanborn – Aye, Gross – Aye, Heslop – Aye, and Mayor Brown – Aye. All Ayes. Motion Carried.

6. *APPROVAL FOR PURCHASE OF TWO REPLACEMENT FIRE HYDRANTS:* Rankin said in the spring the DPW came across hydrants that were not working. He regarded these as emergencies, so the DPW replaced these with the two that were in stock. He would like to have two available in stock at all times. New ones can take up to eight weeks to be shipped. Prior to roll call, there

## MONTROSE CITY COUNCIL REGULAR MEETING MINUTES

June 20, 2019

was discussion about purchasing more than two. Arnold requested to have information if the hydrant pricing would be increasing in the future.

- **MOTION** by Sanborn **SECOND** by Gross to purchase two hydrants. Roll Call Vote: Richard – Aye, Sanborn – Aye, Gross – Aye, Heslop – Aye, Arnold – Aye, and Mayor Brown – Aye. All Ayes. Motion Carried.

7. *APPROVAL TO ACCEPT QUOTE FROM IT RIGHT TO REPLACE CITY COMPUTERS*: Rankin said the City's computers need to be updated due to Windows 7 will no longer be supported by January. He presented three quotes on purchasing seven new computers.

- **MOTION** by Gross **SECOND** by Arnold to purchase computers through IT Right at \$7,203.00. Roll Call Vote: Heslop – Aye, Arnold – Aye, Sanborn - Aye, Richard – Aye, Gross – Aye, and Mayor Brown – Aye. All Ayes. Motion Carried.

8. *APPROVAL FOR DPW GARAGE DOOR OPENERS*: The DPW garage doors are not automatic and it would be beneficial for them to have automatic doors.

- **MOTION** by Richard **SECOND** by Heslop to purchase garage door openers with master chain for \$1386.00. Roll Call Vote: Gross – Aye, Sanborn – Aye, Richard – Aye, Heslop – Aye, Arnold – Aye, and Mayor Brown – Aye. All Ayes. Motion Carried.

9. *DISCUSSION DIRECTION RE: TAX REVERTED PROPERTIES*: Rankin said there are two parcels in the city that were foreclosed on. The city has the option to purchase them for the back taxes owing. There was discussion about the city purchasing property.

10. *APPROVAL/DISAPPROVAL OF MAYOR COLLEEN BROWN'S ABSENCE AT THE MAY 16, 2019 REGULAR COUNCIL/MEETING*:

**MOTION** by Gross **SECOND** by Heslop to approve Mayor Brown's absence at the May 16 regular meeting. All Ayes. Motion Carried.

11. *APPROVAL/DISAPPROVAL OF CHRISTY SANBORN'S ABSENCE AT THE MAY 16, 2019 REGULAR COUNCIL MEETING*:

- **MOTION** by Richard **SECOND** by Arnold to approve Christy Sanborn's absence. All Ayes. Motion Carried.

12. *DISCUSSION RE: CHAMBER OF COMMERCE – RESOLUTION TO OBTAIN A CHARITABLE GAMING LICENSE*: Two ladies from the Chamber of Commerce spoke about having a rubber ducky race on the Flint River. They need a charitable gaming license from the State to do this; however, to get the license they need a resolution signed by a governmental organization in their community that indicates the Chamber of Commerce is recognized as a non-profit organization.

- **MOTION** by Gross **SECOND** by Arnold to adopt the resolution for the Montrose Area Chamber of Commerce recognizing them as a charitable organization and adopting resolution for their charitable gaming licenses. Roll Call Vote: Gross – Aye, Heslop – Aye, Richard – Aye, Sanborn – Aye, Arnold – Aye, and Mayor Brown – Aye. All Ayes. Motion Carried.

**MONTROSE CITY COUNCIL REGULAR MEETING MINUTES**  
**June 20, 2019**

**PUBLIC COMMENTS:** NONE

**REPORTS FROM BOARDS & COMMISSIONS:**

*DOWNTOWN DEVELOPMENT AUTHORITY BOARD:* Mayor Brown said the DDA authorized to have new garbage cans on the main block. The metal ones that are being currently used are falling apart. There was talk about putting about thirty banners from city limit to city limit; therefore, having fifteen on each side of the street.

*ELECTION COMMISSION:* \*\*NOTE: 1 member still needed.

*GENESEE COUNTY SMALL CITIES & VILLAGES ASSOCIATION:* Mayor Brown said the meeting was in the Village of Otter Lake. There is a handicap accessible pontoon boat at the Otter Lake boat launch that is available and free to use. There was also discussion about a lighting company coming into the cities who is willing to buy the current lighting and put in energy efficient lighting. The community will pay them a monthly fee to maintain the bulbs. The reason for this is cost savings to the community and to the lighting company.

*GENESEE COUNTY WATER AND WASTE SERVICE'S ADVISORY COMMITTEE:* NONE

*GENESEE COUNTY METROPOLITAN ALLIANCE:* Richard said there are 200 ongoing construction sites in Genesee County. This is the most they have had in years. There has been an influx of State money since there are higher license tab fees and gas taxes. There are plans to extend Dort Highway south of I75. There are talks about Grand Blanc Road will be closed at 23.

*PLANNING BOARD:* NONE, they did not meet due to no business.

*911 CONSORTIUM:* NONE

*ZONING BOARD OF APPEALS:* NONE – they did not meet, however, they are in need of one more member.

**REPORTS FROM CITY MANAGER AND CITY ATTORNEY:**

*CITY MANAGER:*

**MDOT Grant for Genesee Street.**

I spoke with Geric Rose and Fleis and Vandebriink and he anticipates bids to be in for the July council meeting. I have met with MDOT and everything should be fairly straight forward. MDOT will give us the go ahead.

**Blueberry Park Improvements**

Are moving forward, I anticipate that bids should be available for council shortly. Park improvements include demolition of old well house, new restroom, sidewalks and parking.

**CDBG 2020**

**MONTROSE CITY COUNCIL REGULAR MEETING MINUTES**  
**June 20, 2019**

Please see attached. I hope that the MNRTF will see the investment in the park and offer funding support.

**MERS Report**

Please see attached.

*CITY ATTORNEY:* Stout was not in attendance.

**MAYOR AND COUNCIL COMMENTS:** Sanborn said summer is officially tomorrow, enjoy! Richard spoke about the high mosquito population. Heslop said he may not be at the next meeting due to a work project starting.

**COMMUNICATIONS TO THE COUNCIL:** *On File at City Office.*

**ADJOURNMENT**

- **MOTION** by Gross **SECOND** by Richard to adjourn. All Ayes. Motion Carried.

Mayor Brown adjourned the meeting at 8:34 p.m.

Prepared by City Treasurer, Chrystal Raible