

## MONTROSE CITY COUNCIL REGULAR MEETING MINUTES

July 18, 2019

**CALL TO ORDER:** Mayor Colleen Brown called the regular Council meeting to order at 7:00 p.m. The meeting was held at the Montrose City Office located at 139 S. Saginaw St., Montrose.

**ROLL CALL:** Present Council Members were Mayor Colleen Brown, Robert Arnold, Mark Richard, Tom Bigelow, and Ryan Heslop. Also present were City Manager Neil Rankin, City Clerk Tina Rush, Attorney Otis Stout, and 4 citizens. Council members Deborah Gross and Christy Sanborn were recorded as absent.

**PLEDGE OF ALLEGIANCE TO THE FLAG:** Mayor Colleen Brown led the Pledge of Allegiance.

### **CITIZEN OF THE MONTH**

1. *THE MONTH OF JUNE, BILL PERSAILS:* Billy Persails was not present to receive his certificate.

2. *THE MONTH OF JULY, SENATOR KEN HORN:* Steve Gerhardt District Liaison accepted the plaque on behalf of Senator Ken Horn who was honored for his help with writing a letter that helped the City to get a grant for the Genesee Road project.

3. *CHOOSE A CITIZEN OF THE MONTH FOR THE MONTH OF OCTOBER:* Richard suggested Kelly Sanborn. She is a teacher at the school who planted a community garden behind the junior high. Ms. Sanborn has also supplied bird houses and walking trails for the garden. She has an outdoor classroom there as well.

- **MOTION** by Richard **SECOND** by Arnold to nominate Kelly Sanborn for the Citizen of the Month for the Month of October. All Ayes. Motion Carried.

**PUBLIC HEARINGS:** NONE

**PRESENTATIONS:** 1. *ROSE PEST SOLUTIONS DISTRICT SUPERVISOR MARK LUCERO:* Lucero spoke about the Great Lakes water being above normal, Western Michigan football stadium flooded, and farmers are behind on planting. From January to May it rained at least 20 days in each month. In June it rained 15 days. The rain doesn't allow areas to dry up and therefore, doesn't allow Rose to get very much work done. They cannot larvicide or fog during a thunderstorm. They have been doing residential fogging where applicable. They are getting caught up with the warmer weather; however with the warmer weather this speeds up the mosquito egg hatching in any standing water. He recommends the residents keep water emptied out from anything that can hold water. Mayor Brown questioned why Rose wasn't doing any yard sprayings this year. Mark said because council opted out of yard sprayings with the last contract. Rose will do fogging of the community. Mayor Brown questioned why when residents call Rose for a spraying they are told they can't do it. Mark said residents should call and tell them there is a problem with mosquitoes so they can come check it out and log that could potentially be an issue. There was more discussion about mosquito control.

### **REPORTS**

1. *FIRE & POLICE DEPARTMENT REPORTS:* On file at city office.

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2. *SAFEBUILT INSPECTION SERVICES: On file at city office.*

**PUBLIC COMMENTS:** NONE

Richard requested to add onto the agenda, item No. 10 Discussion RE: Alternate Water.

- **MOTION** by Richard **SECOND** by Heslop to add discussing alternate water to the agenda. All Ayes. Motion Carried.

Mayor Brown requested to add item 11 discussing marihuana industry to the agenda.

- **MOTION** by Richard **SECOND** by Heslop to add discussing marijuana industry as item No. 11 to the agenda. All Ayes. Motion Carried.

**MATTERS OF COUNCIL ACTION**

1. *APPROVAL OF 06/20/19 SPECIAL MEETING MINUTES:*

- **MOTION** by Arnold **SECOND** by Richard to approve the special meeting minutes. All Ayes. Motion Carried.

2. *APPROVAL OF 6/20/19 REGULAR MEETING MINUTES:*

- **MOTION** by Arnold **SECOND** by Richard to approve the 6/20/19 regular meeting minutes. All Ayes. Motion Carried.

3. *APPROVAL OF CHECK REGISTER & TREASURER REPORT:*

- **MOTION** by Arnold **SECOND** by Richard to approve the check register and pay the bills. Richard – Aye, Heslop – Aye, Arnold – Aye, Bigelow – Aye, and Mayor Brown – Aye. All Ayes. Motion Carried.

4. *RESOLUTION RE: MDOT CONTRACT FOR GENESEE ST. ROADWAY RECONSTRUCTION:* Rankin said we are on track with the Genesee Street project. He said there needs to be a resolution authorizing him to execute the contract and to award the contract conditionally on MDOT's approval.

- **MOTION** by Richard **SECOND** by Arnold to allow Neil to represent the City and the MDOT contract for Genesee Street Roadway Re-Construction Project. Roll Call Vote: Heslop – Aye, Arnold – Aye, Richard – Aye, Bigelow – Aye, and Mayor Brown – Aye. All Ayes. Motion Carried.

5. *APPROVAL TO CONDITIONALLY AWARD GENESEE ST. ROADWAY RECONSTRUCTION CONTRACT BASE UPON MDOT APPROVAL TO PROCEED:* Stout reviewed the contract from MDOT and recommended it to be signed.

- **MOTION** by Arnold **SECOND** by Richard we approve Neil to conditionally award Genesee Street Reconstruction Project contract based upon MDOT approval to Kennedy Excavating. Roll Call Vote: Bigelow – Aye, Heslop – Aye, Richard – Aye, Arnold – Aye, and Mayor Brown – Aye. All Ayes. Motion Carried.

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6. *APPROVAL TO CONDITIONALLY SEEK BIDS FOR BLUEBERRY PARK LOT IMPROVEMENTS BASED UPON GENESEE COUNTY PLANNING COMMISSION TO PROCEED:* Rankin said the CDBG has been calling asking for plans. This is a lump sum bid. He gave this to the Genesee County Planning Commission for review. They called and said he can advertise the bids.

- **MOTION** by Arnold **SECOND** by Bigelow to approve Neil to conditionally seek bids for Blueberry Park lot improvements based upon the GCPC to proceed. All Ayes. Motion Carried.

7. *APPROVAL TO ACCEPT PROPERTY DONATION TO BLUEBERRY PARK FROM GARY SMITH:* Rankin said everything is put together for the transfer of property. Mr. Smith is donating 30 feet from the north part of his property. This will allow access for the City to go through. Rankin has the property transfer affidavit for a signature.

- **MOTION** by Arnold **SECOND** by Richard to authorize Neil to sign and accept property donation to Blueberry Park from Gary Smith. All Ayes. Motion Carried.

8. *APPROVAL TO SET FEE FOR TAX DATABASE REQUESTS:* Rankin said the treasurer occasionally gets requests from different companies for the tax database. We are allowed to charge for this information. We would like to set a fee and add this amount to our fee schedule. There was discussion about why people would request this information and what an appropriate fee would be. The suggestion was \$250 for the tax database.

- **MOTION** by Arnold **SECOND** by Bigelow to set the fee schedule for tax database requests to \$250.00. Roll Call Vote: Arnold - Aye, Richard – Aye, Bigelow – Aye, Heslop – Aye, and Mayor Brown – Aye. All Ayes. Motion Carried.

9. *APPROVAL/DISAPPROVAL OF TOM BIGELOW'S ABSENCE AT THE JUNE 20, 2019 REGULAR COUNCIL MEETING:* Bigelow said the reason for his absence was he was on his way to South Carolina for vacation.

- **MOTION** by Richard **SECOND** by Arnold to excuse Tom Bigelow's absence. All Ayes. Motion Carried.

10. *DISCUSSION: RE: ALTERNATE WATER:* Richard discussed about hooking up water by the school. He would like to know the cost and the ability to be able to do that. There was discussion about the cost and other avenues to get another water line into the City.

11. *DISCUSSION: RE: MARIJUANA INDUSTRY:* Mayor Brown discussed the marijuana industry and investors coming to the City. She said investors want to be able to have sales in order to consider coming to a community and wants to discuss getting into the industry. She asked council members what information they need, how we can move forward, and are we going to try to do something to get this industry into the City. Discussion ensued regarding sales of marihuana in the City limits and changing the current marihuana ordinance.

**PUBLIC COMMENTS:** NONE

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**REPORTS FROM BOARDS & COMMISSIONS:**

*DOWNTOWN DEVELOPMENT AUTHORITY BOARD:* Mayor Brown reported that the new garbage cans are out thanks to the DPW and they look great. DDA is still working on getting banners for the light poles, but did not have a meeting in July due to no quorum.

*ELECTION COMMISSION:* \*\*NOTE: 1 member still needed.

*GENESEE COUNTY SMALL CITIES & VILLAGES ASSOCIATION:* No July meeting.

*GENESEE COUNTY WATER AND WASTE SERVICE'S ADVISORY COMMITTEE:* NONE

*GENESEE COUNTY METROPOLITAN ALLIANCE:* Richard said the big complaint is roundabouts and people being afraid of them. They are putting a roundabout in Flushing. Richard said if there is anything in his metro minutes that raises any of the council's interest; please let him know so he can bring it up at a metro meeting. Also, the METRO is doing recycle days which are going well.

*PLANNING BOARD:* No July meeting.

*911 CONSORTIUM:* NONE.

*ZONING BOARD OF APPEALS:* \*\*NOTE: 1 member needed.

**REPORTS FROM CITY MANAGER AND CITY ATTORNEY:**

*CITY MANAGER:* Attached are the invoices from the City Attorney. Council members had questions on how these invoices are broken up and the cost related to the different components the attorney handles for city business.

I am working with Geric on the bathroom plans for Blueberry Park; hopefully work will begin this fall.

If there is anything council would like added to the agenda please send me an email so it can be added before the meeting.

The DPW put barriers on Oak and Maple Street for Gold Street to prevent vehicles driving back and dropping trash. The DPW has been spraying weed killer on the cracks in the streets and will be doing crack seal next Tuesday. There have been several hydrants that have been fixed.

Please feel free to contact me or stop by if you have any questions. I will be out of town for the August Council Meeting/ August 12-16 for my annual family vacation but I will have my phone and will check my email.

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*CITY ATTORNEY:* Stout went to court today for processing property maintenance and code violations. There were five today and were resolved in total of \$750 in fines to the City.

**MAYOR AND COUNCIL COMMENTS:** Bigelow mentioned last May when Mr. O'Brien was in presenting that he is just in presenting to council and got asked questions that Bigelow believes were not justified and felt they were attacking in nature. He noticed this has happened in the past in which people are presenting. He would like council to remember they are our guests presenting to us. Agree with them or not, we should just listen to them. We need to behave professionally. Heslop had a question about the tree specialist that was supposed to be contacted. He would like to know the results. Rankin said Sam and he talked with the specialist and they will be getting with us to look at Lions Park. Due to the trees being Oak trees in the park, they will have to look at these in fall when the trees go dormant due to Oak wilt. They will also be looking at what trees we should be planting. Mayor Brown said there has not been a planning meeting in three months due to nothing needing to be discussed. She has two things that could be discussed. The first one is permit violations when they go to court and getting full cost recovery. The other is sidewalk snow removal. She believed this was set up like lawn mowing and to have snow removed by another contractor and the charge be put back onto the home owner. Rush reminded everyone that next council meeting is at 6:00 pm.

**COMMUNICATIONS TO THE COUNCIL:** *On File at City Office.*

### **ADJOURNMENT**

- **MOTION** by Arnold **SECOND** by Richard to adjourn. All Ayes. Motion Carried.

Mayor Brown adjourned the meeting at 8:33 p.m.

Prepared by City Treasurer, Chrystal Raible