

MONTROSE CITY COUNCIL REGULAR MEETING MINUTES
July 19, 2018

CALL TO ORDER: Mayor Colleen Brown called the regular Council meeting to order at 7:01 p.m. The meeting was held at the Montrose City Office located at 139 S. Saginaw St., Montrose.

ROLL CALL: Present Council Members were Mayor Colleen Brown, Christy Sanborn, Robert Arnold, Tom Bigelow, and Debbie Gross. Also present were City Manager Neil Rankin, City Clerk Christina Rush, City Attorney Otis Stout, and 12 citizens. Member Mark Richard was absent.

PLEDGE OF ALLEGIANCE TO THE FLAG: Mayor Brown led the Pledge of Allegiance.
*Moment of silence for Eldon Dunklee.

CITIZEN OF THE MONTH:

1. *THE MONTH OF JULY 2018, GENSEE DISTRICT LIBRARY STAFF:* Mayor Brown presented the citizen of the month award to the library staff for the great job they are doing.

2. *CHOOSE A CITIZEN OF THE MONTH FOR AUGUST*

- **MOTION** by Sanborn **SECOND** by Gross to nominate the Eldon Dunklee Family for the month of August 2018. All Ayes. Motion Carried.

PUBLIC HEARINGS: NONE

PRESENTATIONS: Mark Lucerno from Rose Pest Solutions spoke about standing water, larvecide, fogging, and how they are doing with spraying in the City.

REPORTS

1. *FIRE & POLICE DEPARTMENT REPORTS: On file at city office.*

2. *SAFEBUILT INSPECTION SERVICES: On file at city office.*

PUBLIC COMMENTS: Linden Moore wanted to formally introduce himself. He is the new Superintendent at Montrose Community School. Richard McNally from Flushing wanted to introduce himself. He is running for Genesee County Circuit Court Judge.

MATTERS OF COUNCIL ACTION:

1. *APPROVAL OF 06/21/18 SPECIAL BUDGET MEETING MINUTES*

- **MOTION** by Gross **SECOND** by Sanborn to approve the June 21, 2018 Special Budget Meeting Minutes as presented. All Ayes. Motion Carried.

2. *APPROVAL OF 6/21/18 REGULAR MEETING MINUTES*

- **MOTION** by Arnold **SECOND** by Gross to approve the June 21, 2018 regular Meeting Minutes as presented. All Ayes. Motion Carried.

3. *APPROVAL OF CHECK REGISTER & TREASURER REPORT:* Gross had a question on the City's portion of an air conditioner repair invoice. Rankin told her it was for the library. Bigelow asked

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how long Rose Pest control runs yearly. Rankin said it is April through October 31. He was questioning the balance in the mosquito fund.

- **MOTION** by Arnold **SECOND** by Bigelow to approve the bills as submitted. Roll Call Vote: Sanborn – Aye, Arnold – Aye, Bigelow – Aye, Gross – Aye, and Mayor Brown – Aye. All Ayes. Motion Carried.

4. *DISCUSSION DIRECTION RE: VACANT CITY COUNCIL SEAT:* Mayor Brown said due to Eldon Dunklee's passing there is a vacant seat on council. There is an application from Ryan Heslop who is a City resident. Gross asked if this position needed to be posted. Rankin said anyone can make a nomination. There does not need to be a posting.

- **MOTION** by Bigelow **SECOND** by Sanborn to accept Ryan Heslop's application to fill the vacant City Council position. Roll Call Vote: Gross – Aye, Sanborn – Aye, Arnold – Aye, Bigelow – Aye, and Mayor Brown – Aye. All Ayes. Motion Carried.

5. *DISCUSSION DIRECTION RE: SALE OF BUILDING 141 PARKWAY:* Rankin said he spoke with Mark Emmendorfer from the Township about the tornado siren. Rankin did some research and found that Westshore charges \$2200.00 to move the siren no matter the distance it is being moved. He spoke with emergency services and was told they prefer to have these on government or right-of-way property. The township wishes to have 15 feet of property in order to do any maintenance that would require digging. Rankin also said the power to the siren is strung from a power pole to the siren, which the City pays for. The township has no problem wiring the siren from the senior center to the siren. Discussion ensued about the siren and the Consumer's bill. Mayor Brown said regarding the parcel does council agree to sell the parcel for \$1.00 to the Township and to arrange to have an electric meter installed for the siren so the City will be billed for the electricity.

Discussion about selling the building: Rankin said he recommends doing the easement and sale of property to the Township first before listing it so that information will be available to any prospective buyer. He also recommends the sale to be done as a sealed bid. It can be advertised on the City's website and published in the Tri-County Citizen. He recommends setting the minimum bid at \$25,000 as this is the insured value of the building. Council can raise or lower that amount. Closing costs, title etc. would be paid by the buyer. Mayor Brown said to discuss this at the next meeting. She requested Rankin to bring to council the paperwork for the sale of the 15 feet to the Township and the meter. Also, to bring the paperwork to put the building up for bid with ability to change the asking price.

6. *DISCUSSION DIRECTION RE: PUBLIC SAFETY MILLAGE BALLOT PROPOSAL:* Rankin said he drafted the language for the public safety millage ballot proposal. This language contains the date, July 1st, 2019 that it would go in effect and the levy could be up to four (4) mills per \$1,000 taxable value for a period of five (5) years. There was discussion about the verbiage on the ballot. Rush read the ballot proposal, 'Shall the City of Montrose be authorized for a period of five years beginning in July 1, 2019 to levy and collect a new millage of 4 mills per \$1,000 of taxable valuations of state taxable value which is estimated

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to produce \$96,034.72 of collections in the first year and would be exclusively used for the contracted public safety services.'

- **MOTION** by Bigelow **SECOND** by Arnold to approve the ballot proposal as "Shall the City of Montrose be authorized for a period of five years beginning in July 1, 2019 to levy and collect a new millage of 4 mills per \$1,000 of taxable valuations of state taxable value which is estimated to produce \$96,034.72 of collections in the first year and would be exclusively used for contracted Public Safety Services". Roll Call Vote: Bigelow – Aye, Sanborn – Aye, Gross – No, Arnold – Aye, and Mayor Brown – No. Three (3) Ayes and Two (2) No's. Motion Carried.

7. *GENERAL BUSINESS LICENSE FEE*: Rankin gave an update, no action taken, information only.

8. *ENGINEERING SERVICES*: Rankin contacted Jason Kenyon to ask if he could come to the meeting but he was out of the office. Gross discussed their lack of involvement.

- **MOTION** by Gross **SECOND** by Sanborn to put out for contracted bid for engineering services for the City of Montrose. All Ayes. Motion Carried.

9. *ASSET MANAGEMENT PLAN*: Rankin discussed the Asset Management Plan for the streets in the City of Montrose. He also discussed Act 51 and requirement of an Asset Management Plan.

- **MOTION** by Gross **SECOND** by Bigelow to accept the Asset Management Plan for street network as presented. All Ayes. Motion Carried.

10. *APPROVAL/DISAPPROVAL MAYOR BROWN'S ABSENCE AT THE MAY 17, 2018 REGULAR CITY COUNCIL MEETING*: Mayor Brown said she had to attend her daughter's recital.

- **MOTION** by Gross **SECOND** by Sanborn to approve Mayor Brown's absence at the 5/17/18 regular City council meeting. All Ayes. Motion Carried.

11. *APPROVAL/DISAPPROVAL OF MAYOR BROWN'S ABSENCE AT THE 6/21/18 REGULAR CITY COUNCIL MEETING*: Mayor Brown said she had to prep for an event at her banquet center.

- **MOTION** by Gross **SECOND** by Sanborn to approve Mayor Brown's absence at the 6/21/18 regular City council meeting. All Ayes. Motion Carried.

12. *POSSIBLE CLOSED SESSION RE: MCL 15.268 SECTION 8 (C) FOR STRATEGY AND NEGOTIATION SESSIONS CONNECTED WITH THE NEGOTIATION OF A COLLECTIVE BARGAINING AGREEMENT IF EITHER NEGOTIATION PARTY REQUESTS A CLOSED HEARING. ROLL CALL VOTE REQUIRED*:

- **MOTION** by Bigelow **SECOND** by Arnold to go into closed session. Roll Call Vote: Bigelow – Aye, Sanborn – Aye, Gross – Aye, Arnold – Aye, Mayor Brown – Aye. All Ayes. Motion Carried.

- Mayor Brown closed the regular meeting at 8:01 p.m.
- Mayor Brown brought the regular meeting back to order at 8:42 p.m.

PUBLIC COMMENTS: NONE

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REPORTS FROM BOARDS & COMMISSIONS:

DOWNTOWN DEVELOPMENT AUTHORITY BOARD: NONE, no meeting in June.

GENESEE COUNTY SMALL CITIES & VILLAGES ASSOCIATION: NONE

GENESEE COUNTY WATER AND WASTE SERVICE'S ADVISORY COMMITTEE: NONE

GENESEE COUNTY METROPOLITAN ALLIANCE:

PLANNING BOARD: NONE, no meeting in June.

911 CONSORTIUM: NONE

ZONING BOARD OF APPEALS: NONE (There are still 2 vacancies)

REPORTS FROM CITY MANAGER AND CITY ATTORNEY

CITY MANAGER:

MERS Actuarial Valuation Report

Attached is our most recent MERS report. A few highlights are that our funded ratio has increased from 50% to 58% in the last year. This is related to the increased contribution the employees are making to MERS. If you look at page 12 you can see that in less than twenty that the city can be fully funded and that would not take in any one time employee contributions. The largest issue is the rate of return of 7.75% which many municipal executives, including me, believe is slightly on the high side as recession, global markets and historic low interest rates until recently play a larger role.

Please let me know if there are any items of discussion you wish to see at the joint Planning/Council meeting next month. Items that will be included will be the City Master Plan.

Things are going quite well post-move/this summer. DPW will continue crack sealing streets. They sprayed curbs last week which makes it easier to clean out with the heat. A burn ban is in place until further notice. The visit from the Michigan DNR regarding the grant last month also went well. We will have a chance to make changes in the application in the next months to modify our grant to get higher point score which is how these grants are administered.

August 7th is the primary for the mid-term elections. Please let residents know that the precinct for the city is here at 139 S. Saginaw. We are still getting a lot of Township Residents coming in to pay water bills or get dump passes. I imagine there are as many still going to our old building to do the same.

CITY ATTORNEY: NONE

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MAYOR AND COUNCIL COMMENTS:

COMMUNICATIONS TO THE COUNCIL: *On File at City Office*

ADJOURNMENT:

- **MOTION** by Gross **SECOND** by Bigelow to adjourn the meeting. All Ayes. Motion Carried.

The meeting adjourned at 8:53 p.m.

Prepared by City Treasurer, Chrystal Raible