

MONTROSE CITY COUNCIL REGULAR MEETING MINUTES

August 17, 2017

CALL TO ORDER

Mayor Colleen Brown called the regular Council meeting to order at 7:00 p.m. The meeting was held at the Montrose City Office located at 141 Parkway Drive, Montrose.

ROLL CALL

Present Council Members were Mayor Colleen Brown, Eldon Dunklee, Christy Sanborn, Mark Richard, Tom Bigelow and Debbie Gross, (entered the meeting at 7:01 p.m.). Also present were City Clerk Christina Rush, City Attorney Otis Stout and 2 citizens. Member Robert Arnold was recorded as absent.

PLEDGE OF ALLEGIANCE TO THE FLAG: Mayor Brown led the Pledge of Allegiance.

*Member Debbie Gross arrived at 7:01 p.m.

CITIZEN OF THE MONTH

1. *THE CITIZEN OF THE MONTH OF AUGUST 2017, CHIEF DARREL ELLIS:* Chief Ellis was not present due to being out of town.
2. *CHOOSE A CITIZEN OF THE MONTH FOR THE MONTH OF SEPTEMBER 2017:* Vicki Podulka was nominated at the July council meeting for citizen of the month for September 2017.

PUBLIC HEARINGS: (Public Comments/Questions Only): NONE

PRESENTATIONS: NONE

REPORTS

1. *POLICE & FIRE DEPARTMENT REPORTS:* On file at city office

2. *SAFEBUILT INSPECTION SERVICES:* Rush reported that the invoice and report came to the City with the Township's address Attn: Mark Emmendorfer. Once it is corrected it will be included in the next city council packet.

PUBLIC COMMENT ON AGENDA ITEMS: Dave Walker wants to know when his road will be chloride, he has been asking for the last two months. Walker suggested having Genesee County Road Commission come into the City and do it while they are doing the township. Robert Naumann spoke about his assessing services and working for the City of Montrose.

MATTERS OF COUNCIL ACTION

1. *APPROVAL OF 7/27/2017 REGULAR MEETING MINUTES:*

- **MOTION** by Dunklee **SECOND** by Richard to approve the 7/27/2017 Meeting Minutes. All Ayes. Motion Carried.

2. *APPROVAL OF CHECK REGISTER/TREASURER REPORT:* Mayor Brown questioned if the check to Martha Brown Custom Builders and George Brown Inspection Services had been cut and Rush replied no not yet but it will be included in the next check run.

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- **MOTION** by Gross **SECOND** by Sanborn to pay the bills as submitted. Roll Call Vote: Dunklee – Aye, Bigelow – Aye, Sanborn – Aye, Gross – Aye, Richard – Aye, and Mayor Brown – Aye. All Ayes. Motion Carried.
3. *APPROVAL OF BUDGET AMENDMENTS*: Rush reported the budget amendments include capital outlay which needs to be raised for Parks and Rec (101-774-740 from \$485.09 to \$1485.00) for removing the sand at Blueberry Park, capital outlay for DPW (101-441-975 from 0 to \$10,000.00) for the fence to be erected at the DPW property on Ruth Street, and capital outlay for winter maintenance for local streets (203-478-97 from 0 to \$2500.00) to purchase a slide in salter for the pickup truck. These figures were in the original budget but were not included in the final budget.
- **MOTION** by Gross **SECOND** by Richard to approve the budget amendments as presented. Roll Call Vote: Richard – Aye, Dunklee – Aye, Sanborn – Aye, Bigelow – Aye, Gross – Aye, and Mayor Brown – Aye. All Ayes. Motion Carried.
4. *UPDATE BID AWARD RE: CITY OWNED PROPERTY 250 OAK STREET*: Rush conveyed that as of today's date the City has only received one bid. The City will continue accepting bids until October 10th at 4:00 p.m.
5. *CONTRACT WITH HEYSTEK CONTRACTING INC FOR DITCH MAINTENANCE ON ELIZABETH AND NORTH STREET*: Rush explained that council approved the RFP at the last council meeting, tonight is approving the actual contract. Work will begin August 21st after the Blueberry Festival and should be completed no later than September 30th.
- **MOTION** by Richard **SECOND** by Bigelow to get this done after Blueberry. Roll Call Vote: Dunklee – Abstain, Gross – No, Sanborn – Aye, Richard – Aye, Bigelow – Aye, and Mayor Brown – Aye. Four (4) Ayes, One (1) No, One (1) Abstain. Motion Carried.
6. *REQUEST TO ADVERTISE RFP FOR ASSESSING SERVICES*: Rush said Neil wanted council approval to go out for RFP for assessing services.
- **MOTION** by Richard **SECOND** by Dunklee to get the ball rolling for the RFP. Roll Call Vote: Bigelow – Aye, Sanborn – Aye, Gross – Aye, Richard – Aye, Dunklee – Aye, and Mayor Brown – Aye. All Ayes. Motion Carried.
7. *LETTER OF INTENT AND RESOLUTION RE: APPROVAL OF TEMPORARY ASSESSING SERVICES WITH ROBERT NAUMANN*: Rush said Mr. Naumann assisted CSZ Services, LLC at the City of Montrose's March Board of Review. Bigelow asked if he was from the local area and Naumann replied that he is from Crystal, MI.
- **MOTION** by Gross **SECOND** by Sanborn to approve the temporary assessing services with Mr. Robert Naumann. Roll Call Vote: Sanborn – Aye, Richard – Aye, Bigelow – Aye, Gross – Aye, Dunklee – Aye, and Mayor Brown – Aye. All Ayes. Motion Carried.
8. *FENCE QUOTES*: Mayor Brown asked where the fencing is going up and Rush responded the lot across from the DPW Garage.

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- **MOTION** by Gross **SECOND** by Dunklee for the TWA Fence on Durand for the lowest bid of \$9,445.00 as presented. Roll Call Vote: Richard – Aye, Sanborn – Aye, Gross – Aye, Bigelow – Aye, Dunklee – Aye, and Mayor Brown – Aye. All Ayes. Motion Carried.

PUBLIC COMMENTS: NONE

REPORTS FROM BOARDS & COMMISSIONS:

DOWNTOWN DEVELOPMENT AUTHORITY BOARD: August 15th meeting was cancelled due to no business.

GENESEE COUNTY SMALL CITIES & VILLAGES ASSOCIATION: Mayor Brown said the meeting was an annual picnic which was held in Fenton. This was held the same day as the Taste of Fenton.

GENESEE COUNTY WATER AND WASTE SERVICE'S ADVISORY COMMITTEE: *On file at City Office.*

GENESEE COUNTY METROPOLITAN ALLIANCE: NONE

PLANNING BOARD: Mayor Brown said the Planning Board discussed the medical marijuana ordinance. The Planning Board feels like they are getting fairly close, there were new ideas brought in and those will be going back to the lawyer to be added into the ordinance. The Planning Board also discussed the Odor Ordinance.

911 CONSORTIUM: NONE

ZONING BOARD OF APPEALS: NONE

REPORTS FROM CITY MANAGER AND CITY ATTORNEY

CITY MANAGER: Our DPW has been working diligently to get the city looking good for Blueberry Festival.

I will be out of the office on my family vacation from August 11-18 but I will back in the city for the Blueberry Festival Parade. In the meantime I will have my phone on and will check in with staff but I will not be at the next meeting if it is moved to the third Thursday of the month.

Once again...If you haven't signed up for paperless billing please do! Tell your neighbors. It's easy and they are never lost in the mail.

CITY ATTORNEY: NONE

MAYOR AND COUNCIL COMMENTS: Dunklee thanked Tina Rush for dropping off meatloaf dinners at his house. Richard said to keep Matt Fejedelem in your thoughts and prayers.

COMMUNICATIONS TO THE COUNCIL: *On file at the city office.*

ADJOURNMENT: Mayor Brown adjourned the meeting at 7:27 p.m.

Prepared by City Treasurer, Chrystal Raible