

MONTROSE CITY COUNCIL REGULAR MEETING MINUTES

November 19, 2020

CALL TO ORDER: Mayor Colleen Brown called the regular Council meeting to order at 7:04 p.m. The meeting was held via meet.google.com/pwn-fzsv-bgg By phone: (US)+1 617-675-4444 PIN: 926 933 546 2016#

ROLL CALL: Present Council Members were Mayor Colleen Brown, Mark Richard, Ryan Heslop, Aaron Burch and Andrea Martin. Also present were City Manager Neil Rankin, City Clerk Tina Rush, Attorney Otis Stout, and no citizens. Members Robert Arnold and Tom Bigelow were recorded absent.

PLEDGE OF ALLEGIANCE TO THE FLAG: Mayor Colleen Brown led the Pledge of Allegiance.

CITIZEN OF THE MONTH:

1. *THE MONTH OF NOVEMBER: RICHARD ALDRICH SR.:* Mrs. Aldrich was unavailable to accept the award on behalf of her recently departed husband.
2. *CHOOSE A CITIZEN OF THE MONTH FOR THE MONTH OF DECEMBER:*
 - **MOTION** by Richard **SECOND** by Burch to nominate Debbie Gross and Christy Sanborn as Citizens of the Month for the month of December. Roll Call Vote: Richard – Aye, Burch – Aye, Heslop – Aye, Martin – Aye, and Mayor Brown – Aye. All Ayes. Motion Carried.
 - **MOTION** by Richard **SECOND** by Burch to add items No. 9 Blueberry Race & No. 10 Covid onto the agenda. Roll Call Vote: Martin – Aye, Burch – Aye, Richard – Aye, Heslop – Aye, and Mayor Brown – Aye. All Ayes. Motion Carried.

PUBLIC HEARINGS: NONE

PRESENTATIONS: NONE

REPORTS

1. *FIRE & POLICE DEPARTMENT REPORTS:* On file at city office.
2. *BUILDING INSPECTION SERVICES:* On file at city office.
3. *HYDRO-CORP INSPECTION SERVICES:* NONE
4. *RENTAL PROPERTY INSPECTIONS:* NONE

PUBLIC COMMENTS: NONE

MATTERS OF COUNCIL ACTION:

1. *APPROVAL OF THE 10/15/20 REGULAR MEETING MINUTES:*
 - **MOTION** by Richard **SECOND** by Burch to approve the regular meeting minutes as presented. Roll Call Vote: Richard – Aye, Martin – Aye, Heslop – Aye, Burch – Aye, and Mayor Brown – Aye. All Ayes. Motion Carried.

MONTROSE CITY COUNCIL REGULAR MEETING MINUTES

November 19, 2020

2. *APPROVAL OF CHECK REGISTER & TREASURER REPORT:*
 - **MOTION** by Richard **SECOND** by Burch to pay the bills. Roll Call Vote: Heslop – Aye, Burch – Aye, Martin – Aye, Richard – Aye, and Mayor Brown – Aye. All Ayes. Motion Carried.

3. *RESOLUTION DESIGNATING OFFICIAL TO ENTER INTO AN INTERLOCAL AGREEMENT FOR THE GENESEE COUNTY DESIGNATED ASSESSOR:* Rankin said MERS is updating the Defined Benefit Adoption Agreement and the addendum needs to be approved by council.
 - **MOTION** by Burch **SECOND** by Richard to adopt by resolution designating Mayor Brown to sign for the interlocal agreement for the Genesee County designated Assessor. Roll Call Vote: Heslop – Aye, Martin – Aye, Richard – Aye, Burch – Aye, and Mayor Brown – Aye. All Ayes. Motion Carried.

4. *APPROVAL OF INTERLOCAL AGREEMENT OF GENESEE COUNTY DESIGNATED ASSESSOR:*
 - **MOTION** by Richard **SECOND** Burch to approve the Genesee County designated Assessor. Roll Call Vote: Burch – Aye, Heslop – Aye, Martin – Aye, Richard – Aye, and Mayor Brown – Aye. All Ayes. Motion Carried.

5. *APPROVAL/UPDATE OF CITY INVESTMENT POLICY:* Rankin conveyed that the treasurer Chrystal Raible recently participated in a virtual online class and wanted to update the city's policies to reflect what she had learned.
 - **MOTION** by Richard **SECOND** by Burch to approve the updated city investment policy. Roll Call Vote: Richard – Aye, Martin – Aye, Burch – Aye, Heslop – Aye, and Mayor Brown – Aye. All Ayes. Motion Carried.

6. *DISCUSSION/DIRECTION CDBG/PROJECTS/PUBLIC HEARING/PRE-APPLICATION:* Rankin reported that the city did not receive the request from the Genesee County Planning until the day before the last council meeting and they are requesting the city's pre-application by December 4th. Based off our what their estimate shows, the city would receive a little over \$13,000. Looking at our Capital Improvement Plan the best use for these funds would be used to address sidewalk improvements as it could preserve local and major street funding. Many of the intersections located on the south side of the city need to be brought up to ADA compliance (ADA mats, sidewalk width and grade). Genesee Co. Planning needs a public hearing before sending the pre-application on December 4th. These are estimates in funding and the city could receive more. For the 2020 CDBG grant year, city council allocated funding to Blueberry Park of \$33,000 and bids are currently out for playground improvements.
 - **MOTION** by Richard **SECOND** by Burch that we table this until the December 3rd meeting. Roll Call Vote: Martin – Aye, Burch – Aye, Richard – Aye, Heslop – Aye, and Mayor Brown – Aye. All Ayes. Motion Carried.

7. *APPOINTMENT & APPROVAL OF INVOICE FOR GENESEE COUNTY METROPOLITAN ALLIANCE:* Mayor Brown asked Richard if he would like to continue serving or have another council member to serve. Richard said he would continue to serve and Mayor Brown made a recommendation to re-appoint him.

MONTROSE CITY COUNCIL REGULAR MEETING MINUTES

November 19, 2020

- **MOTION** by Burch **SECOND** by Heslop to re-appoint Mark Richard as the Genesee County METRO representative. Roll Call Vote: Heslop – Aye, Martin – Aye, Richard – Aye, Burch – Aye, and Mayor Brown – Aye. All Ayes. Motion Carried.
 - **MOTION** by Richard **SECOND** by Heslop that we pay the invoice for the Genesee County METRO. Roll Call Vote: Burch – Aye, Martin – Aye, Richard – Aye, Heslop – Aye, and Mayor Brown – Aye. All Ayes. Motion Carried.
8. **BLUEBERRY RACE:**
- **MOTION** by Burch **SECOND** by Richard that we conditionally approve this pending Whitmere’s Executive Order regarding health regulations. Roll Call Vote: Richard – Aye, Burch – Aye, Heslop – Aye, Martin – Aye, and Mayor Brown – Aye. All Ayes. Motion Carried.
 - **MOTION** by Richard **SECOND** by Burch that we table this until the December 3rd meeting. Roll Call Vote: Martin – Aye, Burch – Aye, Richard – Aye, Heslop – Aye, and Mayor Brown – Aye. All Ayes. Motion Carried.
9. **COVID:** Heslop asked council to think of ways to acknowledge positive enforcement of businesses that are in compliance with wearing masks and social distancing including showing Montrose Strong
- **MOTION** by Burch **SECOND** by Richard to add items No. 10, application for the DDA. Roll Call Vote: Heslop – Aye, Martin – Aye, Richard – Aye, Burch – Aye, and Mayor Brown – Aye. All Ayes. Motion Carried.
10. **APPLICATION FOR THE DDA:** Mayor Brown recommended the appointment of Deb Strong to the DDA Board.
- **MOTION** by Burch **SECOND** by Martin to appoint Deb Strong to the DDA. Roll Call Vote: Richard – Aye, Heslop – Aye, Martin – Aye, Burch – Aye, and Mayor Brown – Aye. All Ayes. Motion Carried.

PUBLIC COMMENTS: NONE

REPORTS FROM BOARDS & COMMISSIONS:

DOWNTOWN DEVELOPMENT AUTHORITY BOARD: The next meeting is December 8th @ 7:30 a.m.

ELECTION COMMISSION: Mayor Brown reminded Rush that Christy Sanborn agreed to serve.

GENESEE COUNTY SMALL CITIES & VILLAGES ASSOCIATION: Mayor Brown said they are still meeting virtually, however, membership is low.

GENESEE COUNTY WATER AND WASTE SERVICE’S ADVISORY COMMITTEE: Cancelled.

MONTROSE CITY COUNCIL REGULAR MEETING MINUTES
November 19, 2020

GENESEE COUNTY METROPOLITAN ALLIANCE: Richard reported that they spoke on roundabouts and recent increase of accidents and fatalities.

PLANNING BOARD: NONE

911 CONSORTIUM: Cancelled.

ZONING BOARD OF APPEALS: Rankin conveyed that the board met to approve a variance for Taco Bell.

REPORTS FROM CITY MANAGER AND CITY ATTORNEY:

CITY MANAGER: Rankin read aloud his report; I spoke this week with John O'Brien at GCWWS and the contract for the water main extension has been signed and they will be mobilizing shortly. He is working on the legal end of things and will have a financing package in next month as they are trying avoid bonding this project and not going through that process and added costs. The election went smoothly, second largest turnout in the last 20 years and a record number of absentee ballots. As you saw in the email I sent this week. The city will be closing the office to the general public for the foreseeable future. MIOSHA issued an order for those that can work from home to do so. We will rotate staff in and out of the office as needed/by appointment but will be reachable during regular hours. This is unfortunate but the health and safety of our staff and residents take priority over the one-on-one customer service we strive to provide. This has been the case for municipalities all over Michigan as the number of cases have increased. Sam, Geric and I met this past week and we are looking to pursue EGLE funding from a Drinking Water Asset Management (DWAM) Grant. If funded it would offset the costs of addressing lead lines/corrective action. \$36 million is available and this would help as the new lead and copper rule takes effect. We received our final scores on the MDNR Passport Recreation Grant and I hope to see funding awards from the state in the next few weeks. Our score went up 5pts. and I hope to be awarded something as our request was quite small. DPW is ready to go for winter and they have over 50 tons of salt on hand. Hopefully we don't need more.

CITY ATTORNEY: Stout welcomed the new council members Aaron Burch and Andrea Martin explaining that he is the prosecuting attorney for the city. Stout also reported on a case for restitution on a bad check.

MAYOR AND COUNCIL COMMENTS: The Mayor and council discussed many different topics including Small Cities and the November election.

COMMUNICATIONS TO THE COUNCIL: *On File at City Office.*

ADJOURNMENT

Mayor Brown adjourned the meeting at 8:36 p.m.

Prepared by City Clerk, Tina Rush