

**CITY OF MONTROSE
DOWNTOWN DEVELOPMENT AUTHORITY
MEETING MINUTES FEBRUARY 8, 2022**

CALL TO ORDER: Chair Deborah Gross called the City of Montrose Downtown Development Authority meeting to order at 7:50 a.m. at the City Offices located at 139 S. Saginaw Street, Montrose.

ROLL CALL: Board members recorded as present were: Mark Emmendorfer, Deborah Gross, David Sova, Dennis Graham and Mayor Colleen Brown. Steve Gold and Deborah Strong were absent. Also present was City Manager Neil Rankin

PLEDGE OF ALLEGIANCE: The pledge of allegiance was recited.

CITIZEN COMMENTS: NONE

APPROVAL OF DDA BOARD MEETING MINUTES

1. 6/8/21 MEETING MINUTES

- **MOTION** by Brown **SECOND** Sova to approve the June 8, 2021 meeting minutes. All Ayes. Motion Carried.

FINANCIAL REPORTS: Members spoke on the current finances.

- **MOTION** by Emmendorfer **SECOND** Sova to approve the financial reports. All Ayes. Motion Carried.

COMMUNICATIONS TO THE DDA BOARD: NONE

UNFINISHED BUSINESS: NONE

NEW BUSINESS:

1. SUMMER MOVIE EVENTS

- **MOTION** by Brown **SECOND** Sova to approve July 15th and August 5th contract with Great Lakes Outdoor Cinema for movie nights. Emmendorfer proposed making the request to the Township Board for the August 5th date to offset cost. Roll Call Vote: Gross – Aye, Emmendorfer – Aye, Graham – Aye, Sova-Aye and Mayor Brown – Aye. Motion Carried.

2. PURCHASE/LEASE INSTALL OF LEVEL 2 EV CHARGING STATION

- **MOTION** by Brown **SECOND** by Sova to enter into a contract with Red E Charging for the installation of EV Charging Station at the DDA municipal lot (127 E. Maple) Emmendorfer-Aye, Brown-Aye, Sova-Aye, Gross-Aye, Graham-Nay. Motion Carried.
- **MOTION** by Brown **SECOND** by Emmendorfer to add agenda item #4 flowers-Aye, Brown-Aye, Sova-Aye, Gross-Aye, Graham-Aye. Motion Carried.

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3. *DDA BYLAWS/APPOINTMENT OF OFFICERS*

- ***MOTION*** by Emmendorfer ***SECOND*** by Brown to reappoint all members to current offices. Deborah Gross as DDA Chair, Dave Sova as Vice-chair, Colleen Brown as Treasurer and Deborah Strong as Secretary. Emmendorfer-Aye, Brown-Aye, Sova-Aye, Gross-Aye, Graham-Aye. Motion Carried.

4. *FLOWERS FOR M-57*

- DDA Board Members discussed flowers and beautification enhancements along M-57 and asked about what could be planted, funding and improvements. Requested to bring more information at the next DDA meeting. No action taken.

EXTENDED CITIZEN COMMENTS: NONE

EXTENDED DDA BOARD MEMBER COMMENTS: Discussed the goals of the DDA and possible business survey to get an idea of improvements.

ADJOURNMENT:

Chair Deborah Gross adjourned the meeting at 9:25 a.m.

Respectfully submitted,
Neil Rankin, City Manager