

**CITY OF MONTROSE
DOWNTOWN DEVELOPMENT AUTHORITY
MEETING MINUTES APRIL 12, 2022**

CALL TO ORDER: Chair Deborah Gross called the City of Montrose Downtown Development Authority meeting to order at 7:30 a.m. at the City Offices located at 139 S. Saginaw Street, Montrose.

ROLL CALL: Board members recorded as present were: Mark Emmendorfer, Deborah Gross, David Sova, Dennis Graham, Eric Reed and Mayor Colleen Brown. Steve Gold and Deborah Strong were absent. Also present was City Manager Neil Rankin

PLEDGE OF ALLEGIANCE: The pledge of allegiance was recited.

CITIZEN COMMENTS: NONE

APPROVAL OF DDA BOARD MEETING MINUTES

1. 2/8/22 MEETING MINUTES

- **MOTION** by Brown **SECOND** Sova to approve the February 8, 2022 meeting minutes. All Ayes. Motion Carried.

FINANCIAL REPORTS: Members spoke on the current finances.

- **MOTION** by Emmendorfer **SECOND** Brown to approve the financial reports. All Ayes. Motion Carried.

COMMUNICATIONS TO THE DDA BOARD: NONE

UNFINISHED BUSINESS: NONE

NEW BUSINESS:

1. MDOT ADOPT A LANDSCAPE

Board discussion on location of plantings, costs, type of flowers along M-57. The DDA Chair Gross, Member Graham and Member Sova were going to meet to discuss locations. No action taken.

2. FAÇADE GRANT IMPROVEMENT

Board discussion on implementing a façade improvement program for 2022-2023. Discussion on amount and qualification of program. Member Emmendorfer suggested reaching out to the Jennings Foundation as they might be interested in helping fund the program. No action taken.

3. BUSINESS/DDA SURVEY

Board discussion on conducting a business survey suggested moving forward with a few changes to example survey. No action was taken.

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4. 2022-2023 BUDGET

City Manager discussed a few improvements to the Depot including repairing the sign, updating the landscaping and have the façade improvement an active line item next fiscal year. No action was taken.

EXTENDED CITIZEN COMMENTS: NONE

EXTENDED DDA BOARD MEMBER COMMENTS: Discussed the goals of the DDA and possible business survey to get an idea of improvements.

ADJOURNMENT:

Chair Deborah Gross adjourned the meeting at 8:27 a.m.

Respectfully submitted,
Neil Rankin, City Manager