

**CITY OF MONTROSE
DOWNTOWN DEVELOPMENT AUTHORITY
MEETING MINUTES October 8, 2019**

CALL TO ORDER: Member Steve Gold called the City of Montrose Downtown Development Authority meeting to order at 7:31 a.m. at the Montrose City offices Building, 139 S. Saginaw, Montrose 48457.

ROLL CALL: Board members recorded as present were: Mark Emmendorfer, Steve Gold, Deborah Gross, Roxy DeLa Cruz, David Sova and Mayor Colleen Brown. Also present City Manager Neil Rankin. Members Wayne White and Carrie Ryndress were recorded as absent.

PLEDGE OF ALLEGIANCE: The pledge of allegiance was recited.

CITIZEN COMMENTS: NONE

APPROVAL OF DDA BOARD MEETING MINUTES

1. 12/11/18 MEETING MINUTES

- **MOTION** by Brown **SECOND** DeLa Cruz to approve the June 12, 2019 meeting minutes. All Ayes. Motion Carried.

FINANCIAL REPORTS: Members spoke on the current finances.

- **MOTION** by Gross **SECOND** Brown to approve the financial reports. Roll Call Vote: Gross – Aye, Emmendorfer – Aye, Gold – Aye, DeLa Cruz-Aye, Sova-Aye and Mayor Brown – Aye. Motion Carried.

COMMUNICATIONS TO THE DDA BOARD: NONE

UNFINISHED BUSINESS: NONE

NEW BUSINESS:

1. DISCUSSION DIRECTION CONSUMER POLES, BANNERS

- **MOTION** by Brown **SECOND** DeLa Cruz to get approval from Consumers Energy on the installation of banners/hardware on the 24 locations located along M-57. Roll Call Vote: Gross – Aye, Emmendorfer – Aye, Gold – Aye, DeLa Cruz-Aye, Sova-Aye and Mayor Brown – Aye. Motion Carried.
- **MOTION** by Brown **SECOND** Gross to get quotes and designs from Vooheries Signs and Acorn & Company for 24 by 36 inch banners. All Ayes. Motion Carried.

2. DDA 2019/2020 OFFICER APPOINTMENTS

- **MOTION** by Emmendorfer **SECOND** by DeLa Cruz to appoint Deborah Gross as DDA Chair. All Ayes. Motion Carried.
- **MOTION** by Gross **SECOND** by DeLa Cruz to appoint Colleen Brown as DDA Vice-Chair. All Ayes. Motion Carried.

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- **MOTION** by Gross **SECOND** by Brown to appoint Neil Rankin, City Manager, to serve as DDA Treasurer and Secretary. All Ayes. Motion Carried.

- **MOTION** by Gross **SECOND** by Brown to request council to remove Wayne White from the Downtown Development Authority. All Ayes. Motion Carried.

3. DDA LOGO AND DESIGN

Discussion was had by the DDA that the board would develop design by the selected banner vendor.

4. NEXT DDA MEETING DECEMBER 10, 2019

EXTENDED CITIZEN COMMENTS: NONE

EXTENDED DDA BOARD MEMBER COMMENTS: NONE

ADJOURNMENT:

Steve Gold adjourned the meeting at 8:04 a.m.

Respectfully submitted,
Neil Rankin, City Manager