**CALL TO ORDER**: Mayor Pro-Tem Richard called the regular Council meeting to order at 7:00 p.m. The meeting was held at the Montrose City Offices located at 139 S. Saginaw Street, Montrose, MI.

**ROLL CALL**: Present council members were Mayor Pro-Tem Mark Richard, Robert Arnold, Ryan Heslop, Aaron Burch, (entered the meeting at 7:11 p.m.), Andrea Martin and Todd Pangle. Also present were City Manager Neil Rankin, Tina Rush City Clerk, and new City Attorney Amanda Doyle. There were 7 citizens in attendance. Member Mayor Colleen Brown was recorded as absent.

**PLEDGE OF ALLEGIANCE TO THE FLAG**: Otis Stout led the pledge.

**CITIZEN OF THE MONTH**:

*1. The Month of MAY, 2023, OTIS STOUT*: Council honored Otis Stout for his years of service as the city attorney.

*2. CHOOSE A CITIZEN OF The Month FOR THE MONTH of JULY*:

* ***MOTION*** by Arnold ***SECOND*** by Martin to nominate Sara Taylor as citizen of the month for the month of July. All Ayes. Motion Carried.

**PUBLIC HEARINGS**: NONE

**PRESENTATIONS**: NONE

**REPORTS**

*1. FIRE & POLICE DEPARTMENT REPORTS*: *Report on file at city office.*

*2. BUILDING inspection services*: *Report on file at city office.*

**PUBLIC COMMENTS**: NONE

**MATTERS OF COUNCIL ACTION**:

*1. Approval of THE 04/20/23 MEETING Minutes*:

* ***MOTION*** by Arnold ***SECOND*** by Heslop that we approve the meeting minutes as read. All Ayes. Motion Carried.

*2. approval of CHECK REGISTER & treasurer report*: Arnold asked if there was anything unusal and Rankin replied no.

* ***MOTION*** by Arnold ***SECOND*** Heslop that we pay our bills. Roll Call Vote: Arnold – Aye, Heslop – Aye, Pangle – Aye, Martin – Aye, and Mayor Pro-Tem Richard – Aye. All Ayes. Motion Carried.

*3. Discussion/Direction Assessing Services Contract*: Our city assessor Robert Naumann contract is up for renewal with the same terms as the expiring contract.

* ***MOTION*** by Arnold ***SECOND*** by Heslop that we enter into a contract with Robert Naumann for the city assessor. Roll Call Vote: Pangle – Aye, Martin – Aye, Arnold – Aye, Heslop – Aye, and Mayor Pro-Tem Richard – Aye. All Ayes. Motion Carried.

Member Burch entered the meeting at 7:11 p.m.

*4. Discussion/Direction Republic Services/RFP for Solid Waste*: Montrose Township solid waste contract is expiring at the end of the year as well. The Township has been a significantly lower price as their contract is larger/lower cost (more residents, no yard waste and was for a period of 10 years) compared to the city, even with the same hauler. After some discussion with Mark Emmendorfer it seems that it would advantageous to enter into a cooperative agreement. The tools that would allow the city and township to do so would be to create a solid waste authority as what exists in Saginaw County.

* Saginaw Co. has just about everyone but the Village of Chesaning under the Mid Michigan Waste Authority (MMWA). They have three companies contracted out and it seems to work pretty well as they are in the process right now rolling out 83,000 new bins.
* Each hauler has a different price point but offering level of service. The city being small and the authority not being county wide would likely agree on one hauler. .
* Under PA 233 it allows two municipalities to create an authority (see PA 233/PA 179).
* Supervisor/Clerk/Mayor would need to approve.
* Would need to draw up the boundaries and basically the local units could invoice separately unlike MMWA as they have far more moving parts.
* I don't know how other municipalities (Flushing/Flushing Twp) operate but if in the future they wished to be added it could be done.
* Potential savings for the city/township through efficiency and possible grant opportunities to offer various recycling programs, investment, etc is well worth it.

City Attorney Amanda Doyle recommended the creation of a waste authority commenting that communities are common to enter into agreements with eachother. Prior to the roll call vote, Arnold asked if this would require a board and Rankin replied yes.

* ***MOTION*** by Pangle ***SECOND*** by Burch to direct the city attorney to moved forward with the establishment of a solid waste authority with Montrose Township. All Ayes. Motion Carried.

*5. Approval of purchase of playground timbers*: Our DPW had a delivery of playground fall protection mulch this week as it has been three years since the last install at Blueberry Park. The township was interested in some as well and the city will invoice as they use it. Last year the swing set was installed and the DPW would like to add the same type of playground timbers that is around the playground equipment before adding the playground fall protection mulch. I would recommend council approve Play Environments Design quote for $2,240 as they were the lowest. They were the same company that did the install last fall of the new equipment.

* ***MOTION*** by Pangle ***SECOND*** by Arnold to approve the purchase of the black plastic timber for the playground from Play Environments Design. Roll Call Vote: Heslop – Aye, Pangle – Aye, Burch – Aye, Martin – Aye, Arnold – Aye, and Mayor Pro-Tem Richard – Aye. All Ayes. Motion Carried.

*6.* *Discussion/Direction Purchase of Compact Track Loader*: Our DPW has been requesting the purchase of a compact track loader-skidsteer for the last couple of years as it is a more compact piece of equipment than the backhoe. Now with the salt bin out of cold storage the DPW has more space to store a piece of equipment like this. In our capital outlay this year the city budgeted $35,000 with hopes to find a bargain, however the demand right now for these pieces of equipment is that most are on the lot for less than a day. The backhoe is useful for larger projects but anytime it is used in the parks it leaves ruts. Additionally, it cost more to operate based on the Michigan equipment guide since it weighs over 16,000lbs compared to about half that with a skidsteer. The flexibility of attachments is the biggest selling point from post hole diggers to brushhogs which can be rented as needed. Our DPW is looking for a unit that is low on hours, preferably under warranty, enclosed cab which would have heat/air. I came across a 325G John Deere for sale by Team Elmer (concrete company) for $72,500 with only 70 hours and a 3 year extended transferrable warranty. John Deere warranty is 2 years or 2,000 hours. This price is almost $15,000 less than a new one which even if quoted and ordered today delivery could be a year or more out. In our capital outlay in the Public Works Dept. there is $30k available with about $15k in the Parks Dept. As we did not get to Feher Dr. reconstruction there is significant funds in Major Streets to cover the $27,500.00. Prior to the roll call vote, Heslop questioned the warranty on page 35.

* ***MOTION*** by Burch ***SECOND*** by Arnold that we proceed with the purchase of the compact track loader as outlined in the purchase agreement on page 35, in the amount of seventy-two thousand five hundred and zero cents, ($72,500.00), from Elmer’s Crane and Dozer, Inc. Roll Call Vote: Pangle – Aye, Arnold – Aye, Martin – Aye, Heslop – Aye, Burch – Aye, and Mayor Pro-Tem Richard – Aye. All Ayes. Motion Carried.

*7. Discussion/Direction Fleis and Vandenbrink Professional Service Agreement*: Proposal for Professional Engineering Services –Drinking Water State Revolving Fund (DWSRF) Construction Engineering Water System Improvements. This agreement would be in the amount of $245,000 and cover all related work in the proposal which would be covered by the grant. I would recommend council approve the Professional Services Agreement with Fleis and Vandenbrink. Heslop asked Engineer Geric Rose if it includes the material testing and Rosereplied yes it includes material testing and an Eagle Permit.

* ***MOTION*** by Heslop ***SECOND*** by Burch that we enter into a professional agreement with Fleis & Vandebrink. Roll Call Vote: Martin – Aye, Arnold – Aye, Burch – Aye, Heslop – Aye, Pangle – Aye, and Mayor Pro-Tem Richard – Aye. All Ayes. Motion Carried.

*8. Discussion/Direction TEDF B Grant Resolution*: I have the application ready to go to apply for the MDOT TEDF B grant to reconstruct E. Hickory Street from Nanita to Saginaw. The cost is $1.5 million and if approved would require the city matching $1.25 million. No municipality has been funded twice but there is always a first. The City would have to secure the remainder of funding which would likely be bonds as the city is taking on a few large projects in the next few years. This project would need to be completed by the end of 2024. I would recommend council approve the TEDF B Grant Resolution. It was noted that if the city does receive this grant the matching funds would be committed.

* ***MOTION*** by Heslop ***SECOND*** by Burch that we approve the TEDF grant resolution. Roll Vall Vote: Burch – Aye, Martin – Aye, Pangle – Aye, Heslop – Aye, Arnold – Aye, and Mayor Pro-Tem Richard – Aye. All Ayes. Motion Carried.

*9. Approval/Disapproval Reappointment of Tax Board of Review Members*: Mayor Pro-Tem Richard recommended the re-appointment of Robert Urmetz and Judy Shanks to the Board of Review.

* ***MOTION*** by Arnold ***SECOND*** by Burch that we re-appoint the tax board of review members. All Ayes. Motion Carried.

*10. Discussion/Direction of GCMPC CDBG Cooperative Agreement*: Genesee County Metropolitan Planning Commission provides CDBG administration for Genesee County communities. Over the last few years that works out to $1.8 million to the communities in the form of grant from park improvements to new computers for the senior center. If the city opted out it would have to apply and administer these funds which require resources that the city does not have. I would recommend adopting the resolution. This agreement is good through the 2026 cycle.

* ***MOTION*** by Arnold ***SECOND*** by Heslop that we enter into the GCMPG CDBG cooperative agreement. Roll Call Vote: Pangle – Aye, Burch – Aye, Heslop – Aye, Martin – Aye, Arnold – Aye, and Mayor Pro-Tem Richard – Aye. All Ayes. Motion Carried.

*11. Discussion/Direction Retrofoam Depot Rental Agreement*: We’ve had an agreement in the past with RetroFoam, they utlize the Depot for a training facility and their current agreement is expiring at the end of the month.

* ***MOTION*** by Arnold ***SECOND*** by Heslop that we enter into the RetroFoam rental agreement for the Depot. Roll Call Vote: Heslop – Aye, Arnold – Aye, Martin – Aye, Pangle – Aye, Burch – Aye, and Mayor Pro-Tem Richard – Aye. All Ayes. Motion Carried.

*12. Discussion/Direction Chicken Ordinance*: Rankin conveyed that some property owners have approached him asking to reconsider a chicken ordinance. Discussion ensued on past complaints of odor and noise.

* ***MOTION*** by Burch ***SECOND*** by Martin to have the Planning Board pursue the examination of a chicken ordinance. All Ayes. Motion Carried.

*13. Approval/Disapproval Resignation of Planning Board Members*:

***MOTION*** by Burch ***SECOND*** by Pangle to accept the letters of resignation of Frank and Sara Taylor. All Ayes. Motion Carried.

*14. Approval of Street Closure Request*: The Telephone museum is looking to close E. Hickory Street for a few hours on June 28th for a vintage car club. The city would supply the barricades and inform the police. I can have them complete a community event form but the closure would be at 8:30 am and likely not really cause much traffic issues. I would recommend council approve the closure of E. Hickory on June 28th from 8:30am-10:30am.

* ***MOTION*** by Arnold ***SECOND*** by Burch that we approve the road closure for the car club. All Ayes. Motion Carried.

*15. Approval/ Disapproval Member Aaron Burch’s Absence at the 04/20/23 Council Meeting*:

* ***MOTION*** by Pangle ***SECOND*** by Arnold that we approve the absence of April 20th, 2023. All Ayes. Motion Carried.

*16. Approval/Disapproval Member todd pangle’s Absence at the 04/20/23 Council Meeting*:

* ***MOTION*** by Arnold ***SECOND*** by Burch that we approve Mr. Pangle’s absence of April 20th, 2023. All Ayes. Motion Carried.

**PUBLIC COMMENTS:** Dan Machuk expressed concerns with sewer lines backing up due to the car wash not cleaning their traps. The sewer lines are owned by Genesee County.

**Reports from BOARDS & COMMISSIONS:**

*Downtown Development Authority Board*: Rankin reported that the DDA approved their budget resolution levying the additional 2 mills. They are currently working on repairing the handicapped ramp and the DPW is working is hanging baskets for the downtown area which students will be planting flowers and plants in.

*Election Commission*: Rush reported that the Genesee County Board of Canvasser’s has certified the May election. The proposal failed with 240 No’s to 232 Yes’. Out of the 3 municipalities that held a May election, the City of Montrose was the only one selected for a State audit which is schedule for next Wednesday at 9:00 a.m. Rush read aloud a posting on Mayor Brown’s website from an election challenger that was on-site for the May 2, 2023 election praising the efforts the election inspectors take. Yesterday Rush also attended the MAMC legislative luncheon in Lansing where there is proposed legislation trying to change the Presidential Primary from March 5th to February 27th, if this does pass, then the Board of Canvassers will have to extend certifying the Presidential election.

*GENESEE COUNTY COMMUNITY DEVELOPMENT ALLOCATION* COMMITTEE: NONE

*Genesee County Metropolitan Alliance*: Richard said residents from the City of Flint attended the meeting looking into how founds are allocated that are collected through taxes.

GENESEE *COUNTY SMALL CITIES & VILLAGES ASSOCIATION*: Richard said the meeting was held in Davison, Isaac Howe from the Davison Chamber of Commerce reported on how schools, municipalities are creating consortiums.

*Genesee County Water and Waste Service’s Advisory Committee*: Heslop said he attended the meeting but it was mostly a question/answer session regarding the proposed landfill for the waste water treatment plant. Potential PFAS, (polyfluoroalkyl substances), cantimation in future food product was also discussed.

*Planning BOARD*: Rankin gave a presentation the discharge of sump pump water and how the city needs to address this.

*911 CONSORTIUM:* Meeting is next month.

*Zoning Board of Appeals*: NONE

**REPORTS FROM CITY MANAGER AND CITY ATTORNEY**:

*CITY MANAGER*: Rankin read aloud his report; City Staff is ramping up for a busy summer. This includes road work, installing hanging baskets, preliminary water upgrades, DWAM grant and many other improvements. The DPW backhoe just came back last week with a new paint job. It has low hours but was showing its age. With new paint it looks 100% better and is all cleaned up and ready for a season of use. The treasurer and I are working on the budget and will have a rough draft by the end of the month. The DDA approved their budget with the millage for FY 2024. The restrooms at Blueberry Park now has cameras. After some vandalism a few weeks back the city installed them and this investment has helped identify the individual that caused damage last week. DPW will be hanging baskets and banners this week. The Montrose Community High school students will be doing all the planting this Spring for both planters and baskets. Rankin will be gone on vacation June 3rd until June 13th.

*City Attorney*: Council welcomed new City Attorney Amanda Doyle.

**MAYOR AND COUNCIL COMMENTS**: Mayor Pro-Tem Richard commented that voting is sacred and realizes why there is a process. Mayor Pro-Tem Richard and Rankin will be working on the garden at Blueberry Park this weekend.

**COMMUNICATIONS TO THE COUNCIL**:  *On file at city office.*

**ADJOURNMENT:**

* ***MOTION*** by Burch ***SECOND*** by Arnold to adjourn the meeting. All Ayes. Motion Carried.

Mayor Pro-Tem Richard adjourned the meeting at 8:10 p.m.

Prepared by City Clerk, Tina Rush