

**CITY OF MONTROSE DOWNTOWN DEVELOPMENT AUTHORITY
MEETING MINUTES MARCH 14, 2023**

CALL TO ORDER: Chairperson Dave Sova called the City of Montrose Downtown Development Authority meeting to order at 7:37 a.m. held at the Montrose City Offices at 139 S. Saginaw Street, Montrose, MI.

ROLL CALL: Board members recorded as present were: Lori Machuk, Mark Emmendorfer, Eric Reed, Deborah Gross, Mayor Colleen Brown and Chairperson Dave Sova. Also present was City Manager Neil Rankin and no (0) citizens. Members Steve Gold, Dennis Graham were recorded as absent.

PLEDGE OF ALLEGIANCE: The pledge of allegiance was recited.

CITIZEN COMMENTS: NONE

APPROVAL OF DDA BOARD MEETING MINUTES

1. 12/13/22 MEETING MINUTES

- **MOTION** by Mayor Brown **SECOND** Gross to approve the February 14, 2023 meeting minutes. All Ayes. Motion Carried.

- **MOTION** by Mayor Brown **SECOND** Emmendorfer to add Easter event at Depot to the agenda. All Ayes. Motion Carried.

FINANCIAL REPORTS: There were no questions and/or comments

- **MOTION** by Mayor Brown **SECOND** Gross to approve the financial reports. All Ayes. Motion Carried.

COMMUNICATIONS TO THE DDA BOARD: Chris Hennessy with Fleis and Vandenbrink Engineering spoke to the board about funding opportunities for local business including Brownfield development.

UNFINISHED BUSINESS:

1. DISCUSSION/DIRECTION FAMILY MOVIE NIGHT

The DDA board discussed movie events this year. The board reviewed the proposal, dates and pricing from Great Lake Outdoor Cinema for two movie events.

- **MOTION** by Mayor Brown **SECOND** Gross to go forward with the proposal and dates with Great Lake Outdoor Cinema.

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NEW BUSINESS

1. DISCUSSION/DIRECTION FACADE GRANT REQUEST 115 S. SAGINAW STREET

- **MOTION** by Mayor Brown **SECOND** Gross to table item. All Ayes. Motion Carried.

2. EASTER EVENT AT DEPOT

The DDA board discussed financial support for community events at the Depot and in particular to be hosted/organized by the Candlewalk Committee. The event is to be held on March 19th and requires liability insurance. Ashley Persails spoke about the event and it being a community event.

- **MOTION** by Gross **SECOND** Reed to reimburse the Candlewalk Committee for event insurance in the amount up to \$150.00. Roll call vote. Machuk-Aye, Emmendorfer-Aye, Reed-Aye, Mayor Brown-Aye, Gross-Aye and Chair Dave Sova-Aye. All Ayes. Motion Carried.

3. BEAUTIFICATION COMMITTEE

No action taken as the committee had not met.

4. SUPPORT FOR MML MICROGRANT

- **MOTION** by Mayor Brown **SECOND** Gross to have the City Manager put together a proposal for the next DDA meeting. All Ayes. Motion Carried.

EXTENDEND CITIZEN COMMENTS: NONE

EXTENDED DDA BOARD MEMBER COMMENTS: The DDA chairperson discussed the improvements being made in the downtown and wished to see continued improvements.

ADJOURNMENT:

- **MOTION** by Mayor Brown **SECOND** by Gross to adjourn. All Ayes. Motion Carried.

Chair Dave Sova adjourned the meeting at 8:27 a.m.

Prepared by Neil Rankin, City Manager