

CITY OF MONTROSE DOWNTOWN DEVELOPMENT AUTHORITY

MEETING MINUTES August 8, 2023

CALL TO ORDER: Member Debbie Gross called the City of Montrose Downtown Development Authority meeting to order at 7:30 a.m. held at the Montrose City Offices at 139 S. Saginaw Street, Montrose, MI.

ROLL CALL: Board members recorded as present were: Lori Machuk, Eric Reed, Deborah Gross, Steve Gold, Dennis Graham. Also present was Treasurer Jennifer Whiting and no (0) citizens. Members Dave Sova and Mayor Colleen Brown were recorded as absent.

PLEDGE OF ALLEGIANCE: The pledge of allegiance was recited.

CITIZEN COMMENTS: NONE

APPROVAL OF DDA BOARD MEETING MINUTES

1. 5/9/23 MEETING MINUTES

- **MOTION** by Reed **SECOND** by Gold to approve the May 9, 2023 meeting minutes. All Ayes. Motion Carried.

FINANCIAL REPORTS: There were no questions and/or comments

- **MOTION** by Gross **SECOND** Gold to approve the financial reports with questions. Graham requested to see interest statements for the ODA. Gold requested a financial audit in regards to the financial reports and the 30k set aside for Depot expenses. All Ayes. Motion Carried.

COMMUNICATIONS TO THE DDA BOARD: None

UNFINISHED BUSINESS: None

NEW BUSINESS

1. DISCUSSION/DIRECT/ON LOCAL ECONOMIC DEVELOPMENT WORKSHOP

- The City Manager in absence proposed that the DDA accept up to \$1000 for a small business workshop. **MOTION** by Graham to approve up to \$750 for the workshop and the city to match expenses. **SECOND** by Machuk All in favor. Motion Carried. Gross would like that the city manager invites DDA business owners to the workshop by letter and follow up with personal calls.

CITY OF MONTROSE DOWNTOWN DEVELOPMENT AUTHORITY

MEETING MINUTES August 8, 2023

EXTENDEND CITIZEN COMMENTS: NONE

EXTENDED DOA BOARD MEMBER COMMENTS: Gross requested that movie night, banners, flags, flowers and hanging baskets be put on the next meeting's agenda for budgeting purposes. Discussion followed.

Gross suggested that fairs and programs be pursued as beautification has not been met. Discussion followed.

Gross suggested that low-income grants for housing above businesses be sought. Discussion followed.

Gold suggested that an email list with phone numbers be created. City Treasurer, Jennifer Whiting, agreed to update DOA roster after meeting, so being done.

ADJOURNMENT:

- **MOTION** by Gross **SECOND** by Gold to adjourn at 8:30am. All Ayes. Motion Carried.

Prepared by Jennifer Whiting, City Treasurer