

**CITY OF MONTROSE DOWNTOWN DEVELOPMENT AUTHORITY
MEETING MINUTES JUNE 11, 2024**

CALL TO ORDER: Chair Mayor Colleen Brown called the City of Montrose Downtown Development Authority meeting to order at 7:31 a.m. held at the Montrose City Offices at 139 S. Saginaw Street, Montrose, MI.

ROLL CALL: Board members recorded as present were: Lori Machuk, Eric Reed, Scott Webster, Coetta Adams, Deborah Gross, Jerry Mears, Steve Gold and Mayor Collleen Brown. Absent was Dennis Graham. Also present was City Manager Neil Rankin.

PLEDGE OF ALLEGIANCE: The pledge of allegiance was recited.

CITIZEN COMMENTS: NONE

APPROVAL OF DDA BOARD MEETING MINUTES

1. 5/14/24 MEETING MINUTES

MOTION by Gross **SECOND** by Webster to approve the May 14, 2024 meeting. All Ayes. Motion carried.

FINANCIAL REPORTS: There were no questions and/or comments.

- **MOTION** by Reed **SECOND** by Mears to approve the financial reports. Roll call vote. Webster-Aye, Reed-Aye, Gross-Aye, Adams-Aye, Mears-Aye, Machuk-Aye, Gold-Aye and Mayor Brown-Aye. All Ayes. Motion carried.

COMMUNICATIONS TO THE DDA BOARD: NONE

UNFINISHED BUSINESS: NONE

NEW BUSINESS

1. APPROVAL OF FY 2025 DDA BUDGET

- **MOTION** by Gross **SECOND** by Mears to approve the FY 2025 DDA Budget. Roll Call Vote. Reed-Aye, Gold-Aye, Adams-Aye, Mears-Aye, Gross-Aye, Webster-Aye, Machuk-Aye and Mayor Brown-Aye. All Ayes. Motion carried.

2. DISCUSSION/DIRECTION SEAL COATING DDA PARKING LOTS

- **MOTION** by Gross **SECOND** by Gold to table discussion. All Ayes. Motion carried.

3. DISCUSSION/DIRECTION OF DDA DISTRICT LIGHTING IMPROVEMENTS

- **MOTION** by Gross **SECOND** by Webster to direct the City Manager to pursue with MDOT any State of Michigan Enhancement Grants for the lighting and safety improvements to the downtown. All Ayes, Motion Carried

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EXTENDED CITIZEN COMMENTS: NONE

EXTENDED DOA BOARD MEMBER COMMENTS: NONE

ADJOURNMENT:

- **MOTION** by Gross **SECOND** by Reed to adjourn at 8:20 a.m.
All Ayes. Motion Carried.

Prepared by Neil Rankin, City Manager